**[Benteen Elementary]**

**Date: [January 27, 2020]**

**Time: [3:30 pm]**

**Location: [Conference Room]**

1. **Roll Call**

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| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Dr. A. Lovett | Present |
| **Parent/Guardian** | Ms. Vanessa Sanchez | Present |
| **Parent/Guardian** | Dr. Tonya Spurley | Present |
| **Parent/Guardian** | Vacant |  |
| **Instructional Staff** | Ms. Kai Jackson | Present |
| **Instructional Staff** | Ms. Wilma Brightharp | Present |
| **Instructional Staff** | Ms. Michelle Partridge | Present |
| **Community Member** | Mr. Lance Roberson | Absent |
| **Community Member** | Mr. Jim Williamson | Present |
| **Swing Seat** | Mr. Brian Bowers | Present |
| **Student** *(High Schools)* |  |  |

1. **Action Items** *(add items as needed)*
	1. **Approval of Agenda:** **Motion** [Passes]
	2. **Approval of Previous Minutes: Motion** [Passes]
	3. **Action Item 1:** [Strategic Plan Review]

**Motion** [Passes]

1. **Discussion Items** *(add items as needed)*
	1. **Discussion Item 1**: Strategic Plan Review
	2. **Discussion Item 2**: FY20 Budget Training
	3. **Discussion Item 3:** FY20 Budget Development Presentation
2. **Adjournment**

**Motion** [Passes]